

INTERNSHIP APPLICATION

Welcome to YWCA Kalamazoo. Our mission is the empowerment of women and girls and the elimination of racism. Community volunteer support allows the YWCA to offer many activities, programs and human services. Thank you for considering giving your time to YWCA Kalamazoo, allowing us to continue meeting the changing needs of women, girls and their families.

Last name: _____ First name: _____ Today's date _____

Street address _____ Apt.# _____

City _____ State _____ Zip code _____

Preferred method of contact: Phone Email

Email address _____ Phone _____

Place of employment _____ Title _____

Highest year of school completed: Grade Middle High College: Years _____ Degree _____

Emergency contact _____ Preferred phone _____

Have you ever been convicted of a crime? Yes No

Explain: _____

References (two adults who are not relatives):

1. Name _____ Phone _____

E-mail address _____ Relationship _____

2. Name _____ Phone _____

E-mail address _____ Relationship _____

How did you learn about interning with the YWCA?

Have you ever been employed or volunteered by/at this or another YWCA? When and where?

Is your interest in interning school related? Yes, hours required: _____ No

Please explain, attach a description of the course requirement, or include a letter from a professor explaining the requirements:

<i>Check the appropriate box(es) below</i>	YWCA Program Area Volunteer Positions
	Administration: (human resources, development,)
	Education: reading to kids, interacting with babies, outdoor play, classroom supports
	Shelter Support: answering phones, respite care, children’s story time/activities
	Sexual Assault Supportive: provide support to victims and their family/friends during nurse examinations
	Emergency Response Advocate: provide support to victims of domestic assault and their family/friends

My signature below authorizes YWCA Kalamazoo to conduct a background investigation and authorizes release of information in connection with my internship application. The investigation may include such information as criminal or civil convictions, personal or professional reference and other appropriate sources. I waive my right of access to any such information and without limitation hereby release the YWCA and the references source from any liability in connection with its release or use. YWCA Kalamazoo shall not be liable for any damages that may result from such verification and injury. Furthermore, I certify I have made true, correct and complete answers and statements on my application in the knowledge they may be relied upon in considering my application. I understand any omissions or false answered statement made by me on my application or any supplement to it, will be sufficient grounds for failure to select me as a volunteer or for discharge from internship service.

I understand that an application for an intern position does not guarantee placement in that position. If I am placed in an internship position at YWCA Kalamazoo, I will familiarize myself with the job description and perform those duties as requested. I will guard confidential information learned in the course of the intern assignment.

Signature of applicant _____ Date _____